



## Application for Admission to a Nursery Class in a School or Nursery School

I understand that there is **NO** automatic right of transfer from the nursery class to the reception class at the school and have been advised of the admissions criteria which is published on the Lewisham Website <http://www.lewisham.gov.uk/myservices/education/schools/school-admission/applying-to-start-primary-school/Pages/Admissions-policy-for-community-primary-schools.aspx>

***I understand that I will need to complete a Common Application Form to apply for a reception place at a Lewisham School during the published registration period.***

Voluntary-aided faith schools, foundation schools, the free school and academies each have their own criteria for deciding which children to admit. The full admissions policy, annual intake and other information about each school are included in the school's prospectus, which you can get direct from the school:

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**School or Nursery: Coopers Lane Primary School (Nursery)**

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**Childs Surname:**

**First Name (s):**

**Date of Birth:**

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**Boy**  **Girl**  **non binary**

**15 hrs**  Please specify if you would prefer an **AM** session (8:30am – 11:30am)  or a **PM** session (12:30pm – 3:30pm)

**30 hrs**  Please specify if you will require 30 hours fully funded childcare\*  or 30 hours purchased childcare\*\*

**\*Please note you will need to apply for the 30 hours fully funded childcare via the HMRC website. If you do qualify you will be provided with an 11 digit code that needs to be provided to the school office. There is also a small charge of £5 per day for the beginning and the end of the day (8:30 – 9am and 3pm – 3:30pm). If you would like your child to have a school dinner the cost is £2.35 per day.**

**\*\* Fees for purchased sessions are £15 per day for an afternoon session and the lunch time provision is provided at a cost of £5 per session (with packed lunch) or £7.35 per session (with a school dinner).**

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**Child's Permanent Home Address** *(Proof will be required)*

**Post code:**

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**Sibling(s) attending Primary School** Yes

No

*If YES please give name(s)*

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**If home address is outside Lewisham then please enter name of home local authority**

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Name of Parent(s)/Carer with parental responsibility with whom the child lives

1.

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Tel contact no's: 1: \_\_\_\_\_ 2: \_\_\_\_\_ 3: \_\_\_\_\_

2.

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Tel contact no's: 1: \_\_\_\_\_ 2: \_\_\_\_\_ 3: \_\_\_\_\_

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Are there any additional needs, or has the child ever been a 'looked after child'? (*professional documentation will be required at the time of application*)

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**Please Note:**

**Data protection Act 1998:** This Authority is under a duty to protect the public funds it administers and to this end may use the information you have provided on this form within this Authority for the prevention and detection of fraud. It may also share this information with other bodies solely for this purpose.

**I certify that the information I have given is true and complete. I authorise the London Borough of Lewisham to check the details I have supplied against records held within the council and by other agencies including Local Authorities. I understand that supplying false information may result in a place being withdrawn.**

Parents Signature

Date:

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Conditional Offer made

Date:

Proof of address demonstrated

Yes  No

Birth Certificate seen

Yes  No

30 Hours Code received

Yes

Admin Officer Signature

Date:

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Offer of place confirmed for \_\_\_\_\_ term 20\_\_ Date:

*1 copy to be given to parent, 1 copy to be retained for school record.*

*This copy is your receipt of application. Please keep it safe as we may need to ask you for it in case of any queries.*