

Coopers Lane Primary			Risk Assessment No	
Topic:	SCHOOL REOPENING – SEPTEMBER 2021 Post Step 4 (from 19th July 2021)		People at Risk:	Staff, Pupils, Visitors, Parents/Carers, Contractors, Delivery Drivers
Assessment carried out by:	Paul Hooper and Amy Riley	Date:	24 TH August 2021, updated 10 th January 2022	Date of Review: Ongoing – updated as per Government / PHE Guidance

KEY CHANGES IN CONTROL MEASURES AND MITIGATION – SEPTEMBER 2021

No requirement to keep pupils in consistent groups/ bubbles

No requirement for some adults & pupils under 18 years and 6 months to self-isolate if identified as a close contact of a positive COVID 19 case. (Appendix 1) but advised to take a PCR test.

School based contact tracing ceased 19th July 2021 – now undertaken by NHS Track & Trace

Face coverings will no longer be advised for pupils, staff and visitors either in classrooms or in communal areas

Hazards (Potential to cause harm & consider how a person may be hurt)	Existing Controls	Risk rating*	Further controls necessary	Target Date & By Whom	New Risk Rating**
Contracting Corona Virus How: Pupils and staff being exposed to the virus due to lack of social distancing from others / coming into contact with the virus from touching an infected surface lack of fresh air and adequate ventilation. Increase in positive cases from a group.	<ul style="list-style-type: none"> Classroom cleaning regime in place – staff to update when cleaning has taken place. Hand washing / sanitising regime for pupils on arrival and various time during the day. Pupils encouraged by staff not to touch their faces by school staff and awareness sessions (age appropriate). Respiratory hygiene arrangements in place. Pupils reminded of “catch it – bin it -kill it “ approach. Adequate amounts of cleaning products / tissues available in classrooms. Staff encouraged to engage in the lateral flow testing regime – twice weekly. Staff encouraged to test prior to starting 	H	<ul style="list-style-type: none"> <u>COVID 19 – OUTBREAK MANAGEMENT PLAN IN PLACE (Date 26 / 08 / 21) if deemed an outbreak by PHE.</u> 		M

Hazards (Potential to cause harm & consider how a person may be hurt)	Existing Controls	Risk rating*	Further controls necessary	Target Date & By Whom	New Risk Rating**
	<p>back at school in Autumn term.</p> <ul style="list-style-type: none"> • The school will maintain a drop off pick up procedure in place. Separate entrance and exits points. (to be reviewed wb 18th October 2021) • All new guidelines sent to parents / carers by the school about the new school Covid 19 arrangements. 31/08/21 • Staff encouraged to wear face coverings in communal areas. • Staff advised to exercise caution and think about physical distancing from people they don't live with particularly in crowded areas in the school such as staff rooms. • Classes and groups to be kept as consistent as is possible – lunch times / break times / extended services • No full school assemblies planned. • Only parents / carers from children from the same year group permitted on site to attend meetings/presentations together – face coverings to be worn unless medically exempt. • Only authorised visitors permitted on school site. • All staff / visitors / contractors/ therapists / tutors etc advised by signage displayed at entrances and the school office that they should not come on site if they or 				

Hazards (Potential to cause harm & consider how a person may be hurt)	Existing Controls	Risk rating*	Further controls necessary	Target Date & By Whom	New Risk Rating**
	<p>any members of their household are displaying symptoms of the virus.</p> <ul style="list-style-type: none"> • All windows / doors held open to maximise ventilation. • All air conditioning units serviced and maintained. • Desk and ceiling fans to be used as long as the rooms are well ventilated. 				
<p>Contracting Corona Virus How: Staff being exposed to the virus due to lack of social distancing and coming into contact with the virus from contractors and delivery persons (packages)</p>	<ul style="list-style-type: none"> • Risk assessments will be undertaken for all contractors attending site. • Delivery drivers not permitted to enter the school building and items should be dropped in Reception • PPE / sanitiser available for staff to use if required. 	H			M
<p>Communication How: Parents / carers not aware of any new advice from the Government about schools / virus. Parents / carers not aware of any reported cases in the school.</p>	<ul style="list-style-type: none"> • School to regularly update parents / carers about the measures that they are taking and how they can help with Covid 19 and any new advice / guidance / instructions from the Government / PHE and London Borough of Lewisham. • NHS Test and Trace will inform any parents / carers if their child has been a contact of a positive case and whether they need to self-isolate. 	M	School to update parents / carers regularly on any new advice / guidance from Lewisham / PHE / Government (as soon as is possible)		L
School Premises	<ul style="list-style-type: none"> • All visual fire / water / gas / electric / lift 	L			L

Hazards (Potential to cause harm & consider how a person may be hurt)	Existing Controls	Risk rating*	Further controls necessary	Target Date & By Whom	New Risk Rating**
<p>How: School not safe to reopen. Building checks not undertaken, Water stagnation due to low occupancy – risk of legionella. No site inspection undertaken to identify hazards.</p>	<p>checks undertaken by premises staff during summer break.</p> <ul style="list-style-type: none"> • Full site inspection undertaken by Premises / SLT / Governors / Trade Union Reps on 31/08/21 • All water outlets flushed regularly, and records maintained. • All planned statutory maintenance undertaken as required. 				
<p>First Aid / Intimate Care How: Unable to maintain social distancing whilst undertaking first aid and elements of intimate care. No adequate PPE available</p>	<p>See First Aid RA See Infectious Diseases RA See Intimate Care RA</p>	H			M
<p>Fire How: Staff and pupils unaware of the fire evacuation procedure. Persons from bubbles coming into contact with each other during an evacuation. Insufficient fire marshalls on site.</p>	<ul style="list-style-type: none"> • Fire evacuation and assembly points remain the same as pre-pandemic. 	M	Planned fire drill in the week commencing 13 th September (to ensure that all Reception and Nursery children are present for the drill)		L
Educational Visits	<ul style="list-style-type: none"> • School trips to be individually risk 	H	If public transport is to be used, then only one class to go		M

Hazards (Potential to cause harm & consider how a person may be hurt)	Existing Controls	Risk rating*	Further controls necessary	Target Date & By Whom	New Risk Rating**
<p>How: Staff and pupils exposed to the virus whilst off the school site. School unable to control the risks of the virus.</p>	<p>assessed and suitable control measures implemented.</p> <ul style="list-style-type: none"> • Risk assessments will be obtained from venues prior to any visits. 		<p>per day. Consider use of private coach</p>		

Signed:

Role:

Date: