



Coopers Lane Primary School

Pragnell Road, Grove Park, London SE12 0LF

T: 020 8857 7680

E: info@cooperslane.lewisham.sch.uk

W: www.cooperslane.lewisham.sch.uk



Head Teacher: Mr Paul Hooper

4th January 2021

Dear Parents and Carers,

We are once again in challenging times with the increase in the coronavirus infection rate, however we will get through this and I am sure that 2021 will be much brighter as we move through the year.

Sadly, we cannot all be in school at the moment and most children will have to start the term with remote learning at home. Please remember, if your child is at home, they can access daily lessons and activities on Google Classroom. The government guidance suggests that in primary schools there should be approximately 3 hours of learning provided each day.

We understand that families all have different circumstances at home, so we have created a simple timetable for each year group with the daily expectations. This will show you the essential learning that should be completed by everyone and then some additional optional learning. These timetables have been uploaded to Google Classroom for you.

All the instructions you need for accessing Google Classroom and further information can be found on the school website:

<https://www.cooperslane.lewisham.sch.uk/yeargroups/remote-learning/>

If you need help using Google Classroom, remember to watch Ms Riley's fantastic instructional videos:

- How to login in <https://youtu.be/7K-gXqdsWgQ>
- Accessing work <https://youtu.be/mTCyaQlqoWQ>
- Submitting work <https://youtu.be/sGgBvy8wvq4>
- Receiving feedback <https://youtu.be/E6GIIHNVc0U>
- Uploading photos from your device straight to the assignment <https://youtu.be/OpbDfaTKm60>

Children and parents can message teachers directly through Google Classroom if they have questions about the learning and work should also be submitted through the Classroom. Each year group will also have a daily zoom drop-in session, so that children can ask questions about the learning if they need to. The zoom link will be published on Google Classroom.

Parents can also continue to contact class teachers via email with any queries (email addresses will be put on Google Classroom just in case you have misplaced them).

If you have no access to the internet, you will be able to request paper copies of the learning. Please phone the school office on 0208 857 7680 for this and all other general enquiries. In some circumstances we may be able to help with loan of a tablet or laptop.



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For any technical queries please contact our IT support on googlehelp@cooperslane.org making sure that you leave your name and a contact number.

Along with remote learning, we will also be keeping the school open for the children of critical workers and for our vulnerable children. This is currently just over 100 children and will mean that at least a third of the year group staff will be in school teaching at any one time. We may also have some staff who are not available to work due to sickness. Please be understanding that this means that teachers may not respond immediately to your queries. We will do our best!

I really hope that we are able to be back together in school as soon as possible. In the meantime, please look after yourselves and your families.

Thank you for your support.

Kind regards



Paul Hooper
Head Teacher



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